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**ASSESSMENT FORM FOR NON-PROFITS
LEASING CITY OWNED PROPERTY**

Any Non-Profit organizations applying to lease City owned property must meet the criteria of the City of Fort Myers Policy Governing Non-Profits Leasing City Owned Property adopted April 16, 2007. This policy affects all new and renewal leases from non-profit 501c(3) organizations. (See attached policy).*

Organization Information/Requirements

Organization Name: _____ Years in Business: _____
Current Address: _____
Telephone Number: _____

Please attach the following:

- History outlining:
 - the mission or goals of your organization
 - Services that are provided by your organization
 - Your affiliation with other local agencies/organization
 - Your cooperation with existing programs & services
 - How your programs and services provide direct public benefit
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- Last audited financial statement
 - Current form 990 or last years tax return statement
 - Proof of non-profit status
 - Budget for current year
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Information of Owners, Officers, Partners and/or Guarantors

Name: _____ FEIN or SS#: _____
Title: _____ Home Address: _____

Name: _____ FEIN or SS #: _____
Title: _____ Home Address: _____

Business References: Name: _____ Telephone: _____
Name: _____ Telephone: _____

By signing, I agree with the non-discrimination policy which prohibits discrimination against current or prospective patrons and employees on the basis of race, color, gender, religion, national origin, age, disability, sexual orientation, or any other legally protected characteristics.

Signature & Authorization of Information: _____

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*** Non-profits will be required to meet eligibility criteria per policy adopted April 16, 2007.**